

Stanstead St Margaret's Parish Council

Stansteadstmargaretsparishcouncil.org.uk

Minutes of the meeting held at 7.30pm In the Nigel Copping community hall on

19th July 2016

	Action
<p>Councillors present Nigel Copping - Chair Roger Chapman June Robinson</p> <p>Mike Allen(East Herts District Council)</p>	
<p>20/16 apologies Neil Major Daniel Moore</p>	
<p>21/1 Public Forum There were no members of the public present</p>	
<p>22/16 Police Report - There were no Police Officers present</p>	
<p>23/16 Declaration of Interest Nigel Copping is a Trustee of St Margaretsbury Trust</p>	
<p>24/16 The Minutes of the meeting of Stanstead St Margaret's Parish Council on 24th May 2016 were confirmed as a record of the meeting.</p>	
<p>25/16 Financial and Audit 2015 - 16</p> <ol style="list-style-type: none"> 1. Payments made in accordance of the budget were reviewed and confirmed 2. Bank reconciliations are to be done after the July bank statement is received. 3. The internal audit report for 2015 -16 was reviewed and approved 4. The updated risk assessment was agreed and will be reviewed in July 2017 5. Transparency code – copies of the required information will be put on the Parish Council website, once the completed Annual return is returned by BDO. 	JF
<p>26/16 Councillor vacancy x 4</p> <ol style="list-style-type: none"> 1. Mr Martin Robinson was co-opted as a member of the Parish Council 2. Update on the Chairman's letter for the Parish magazine. The Vicar has confirmed that the letter will be published in the August edition of the Parish magazine. 3. A discussion was held about co-operation with Stanstead Abbots Parish Council and the possibility of merging the 2 Parishes. It was agreed that further information about the process would be useful. 	JR MA
<p>27/16 To consider disabled access to the footpath – this is an ongoing difficulty – further information is requested for discussion at the meeting in September. Do the existing facilities comply with the requirements of the Disability discrimination act.</p>	JR
<p>Report from District Councillor Mike Allen – Re Stanstead Abbots post office – there is an ongoing consultation to tell them your views go to postofficeviews.co.uk and enter the branch code 14612999 – Cllrs are urged to respond and make their views known. The District council are progressing with the Draft District Plan.</p>	ALL MA
<p>28/16 items for next meeting on 13th September at 7.30pm</p> <p>Agenda items to be forwarded to the Clerk no later than 5th September</p>	

Signed..... Date.....

Nigel Copping, Chairman