

Stanstead St Margaret's Parish Council

Stansteadstmargaretsparishcouncil.org.uk

Minutes of the meeting held at 7.30pm In the Nigel Copping community hall on

13th September 2016

	Action
<p>Councillors present Nigel Copping - Chair Roger Chapman June Robinson Martin Robinson</p> <p>Mike Allen(East Herts District Council)</p>	
<p>30/16 apologies - none Absent - Daniel Moore it was noted that Cllr Moore has not attended a meeting since 22nd March 2016</p>	
<p>31/1 Public Forum Clare Maynard attended to observe and consider becoming a Councillor</p>	
<p>32/16 Police Report - PCSO Neil Major attended the meeting and gave a short Police report - A Copy of the report is displayed on the parish council website</p>	
<p>33/16 Declaration of Interest Nigel Copping is a Trustee of St Margaretsbury Trust.</p>	
<p>34/16 The Minutes of the meeting of Stanstead St Margaret's Parish Council on 19th July 2016 were confirmed as a record of the meeting.</p>	
<p>none35/16 Financial and Audit 2015 - 16</p> <ol style="list-style-type: none"> 1. Payments made in accordance of the budget were reviewed and confirmed 2. Bank reconciliations were reviewed. 3. The internal audit was reviewed and it was agreed to look for another internal auditor for 2016 - 17 4. The Cllrs considered the book keepers proposed increased hourly rate from £10.00 per hour plus VAT to £12.00 per hour plus VAT 5. The Cllrs considered the possible purchase of Alpha accounts software, and asked for further information about costs. 6. It was confirmed that the Council will seek to fully comply with the requirements of the Transparency code for smaller Councils once the Annual return is returned by the external auditor(BDO) Council website. 	<p>JF</p> <p>JF</p>
<p>36/16 Planning Decisions- 3/16/1647/HH Part garage conversion AT: 54 Lawrence Avenue Stanstead Abbots Ware Hertfordshire SG12 8TY - Permission Granted</p> <p>3/16/0998/LBC Internal alterations for conversion of existing drawing room to kitchen and existing kitchen to dining room. Exterior alterations to include 50mm hole for drainage and 100mm hole for extraction.: 3 St Margaretsbury House St Margaretsbury Stanstead Abbots Ware Hertfordshire SG12 8EH – Refused</p> <p>3/16/1407/FUL: Proposed development of 2 no. four bedroom dwellings with carports, external balconies and amenity space: Land to the rear of 45-49 Hoddesdon Road Stanstead Abbots SG12 8EG – Granted</p> <ol style="list-style-type: none"> 1. St Margarets Cllrs to be invited to attend a meeting to discuss the requirements of a Neighbourhood Plan, when a date has been agreed. 	

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<p>Report from District and County Councillors The new draft District plan is to be approved on 21st September– it will then go out for public consultation with comments go to inspector. EHC are advertising grants.</p>	
<p>37/16 Councillor vacancy x 3</p> <ol style="list-style-type: none"> 1. Update on the Chairman's letter for the Parish magazine which was published in the September issue, There has been no response to date 2. Details of this meeting will be included in another article in the next issue 3. Clare Maynard attended this meeting and has expressed an interest in joining the Parish Council. The Clerk will send her co-option information and a questionnaire. 	<p>JR JF</p>
<p>38/16 Training Legislation update and networking – 15th September in the Nigel Copping hall 1.30pm - 3.30pm The Clerk and Cllr June Robinson will attend</p>	
<p>39/16 Christmas decorations</p> <ol style="list-style-type: none"> 1. High St Christmas lights – Stanstead Abbots will not be providing Christmas lights this year – an article explaining the reasons for this will be placed in the Parish Magazine 2. It was resolved to provide a Christmas tree with lights outside The Nigel Copping Hall. 	
<p>40/16 To consider disabled access to the footpath – Cllrs considered this ongoing difficulty – it was noted that there is disabled access, but not along the towpath. It is understood that this access is sufficient to comply with the provisions of the disability discrimination act</p>	<p>JR</p>
<p>28/16 items for next meeting on 15th November at 7.30pm</p> <p>Repair of fence on the road opposite the Nigel Copping hall, moving the Lawrence Avenue notice board, repair of the bus stop seat, fly tipping and burger van. Grants – applications to be received by 14th November.</p> <p>Agenda items to be forwarded to the Clerk no later than 5th November</p>	

Signed..... Date.....

Nigel Copping, Chairman