

# Stanstead St Margaret's Parish Council

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## Minutes of the meeting held at 7.30pm In the Nigel Copping Community Hall on

9<sup>th</sup> May 2017

	Action
<p><b>Councillors present</b> Nigel Copping – Chair Roger Chapman Martin Robinson June Robinson Clare Maynard Cathal Brennan Mike Allen (East Herts District Council)</p>	
<p><b>16/17 Nigel Copping was unanimously elected as Chair of the Council</b></p>	
<p><b>17/17 Public Forum</b> There were no members of the Public in attendance</p>	
<p><b>18/17 Apologies - none</b></p>	
<p><b>19/17 Police Report</b> - PCSO Neil Major was unable to attend the meeting as he is on holiday. A crime report was circulated.</p>	
<p><b>20/17 Declaration of Interest</b> Nigel Copping is a Trustee of St Margaretsbury Trust.</p>	
<p><b>21/17 The Minutes of the meeting of Stanstead St Margaret's Parish Council on 25<sup>th</sup> April 2017</b> were confirmed as a record of the meeting.</p>	
<p><b>22/17 Financial and budget</b></p> <ol style="list-style-type: none"> <li>1. There were no payments made</li> <li>2. Bank reconciliation was agreed and signed.</li> <li>3. Audit. Internal audit has not been done to date, we are waiting for notification from IAC of the date when they are coming. The annual return needs to be audited by the internal Auditor, then approved at a full council meeting and sent to the External auditor. An extraordinary meeting will be called after the internal audit has taken place, date to be agreed.</li> <li>4. An application has been made for funding from the government transparency fund for a grant towards the website. This is the final year that this funding will be available and all future website costs (currently £37.90 per month) will need to be met from the Parish Council's own resources.</li> </ol>	
<p><b>23/17 Election of Officers and Council responsibilities</b></p> <ol style="list-style-type: none"> <li>1. Vice Chair – Cathal Brannan</li> <li>2. Councillor responsibilities – please see List of Councillors and their responsibilities.</li> <li>3. Declaration of Interests forms were completed by each Councillor and will be kept by the Clerk with copies put on the website and sent to East Herts Council.</li> </ol> <p>It was noted that following the Hertfordshire County Council elections on the 4<sup>th</sup> May there are now 2 new County Councillors with split responsibility for St Margarets Parish. They are Cllrs Jonathan Kaye (Ware South) and Eric Buckmaster (Sawbridgeworth) it was agreed to invite them to attend the next meeting in July</p>	JF
<p><b>24/17 Training</b> :Cllrs Claire Maynard and Cathal Brennan will attend HAPTC Basic Councillor Training on 8<sup>th</sup> June at Hatfield Birchwood Leisure Centre.</p>	
<p><b>25/17 Parish magazine grant application</b> Cllr Cathal Brennan has spoken to the Vicar, Lynn Padden and representatives of the other 2 parishes. He recommends that St Margarets agree a grant of £160.00 in line with discussions held which considered that that the three parishes should cover the projected</p>	

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<p>shortfall for this year. Stanstead Abbots are to be asked for £200 and Gt Amwell £220 in recognition of the number of magazines delivered in each parish. As for the future, it is considered that the necessary funds are not available to continue with the current magazine funding model and further options will need to be considered.</p> <p>It was resolved that St Margarets will give a one-off grant of £160.00 to the Parish Magazine when grants are considered in the Autumn.</p>	<b>CB</b>
<p><b>26/17 End of WW1 Beacon event</b> – 3 Cllrs went to St Margaretsbury to familiarise themselves with the grounds and other facilities. There is much work to be done to make this a community facility in the spirit of the Trust deed which is accessible to all residents of the 3 Parishes. It was suggested that the site needs updating and could be developed into a multi-use Sports and Leisure Centre. Cllr Allen mentioned the East Herts district wide strategy for sporting, and the fact that the land has been designated as recreational in the East Herts District plan. It was noted that Stanstead Abbots and Great Amwell Parish Council are arranging a meeting with solicitors to identify the issues around the Trust deed and use of the grounds by the 3 sporting clubs which are currently using the facility. Football, cricket and tennis. A representative from St Margarets is invited to attend.</p>	<b>JF</b>
<p><b>27/17 Defibrillator location</b> – more work is needed to identify an acceptable location for a defibrillator. Contact has been made with Great Amwell Parish Council to discuss the possibility of working together to provide a defibrillator at St Margarets Station. Contact is to be made with Abellio to see if they would be open to housing a defibrillator on their property, and what needs to be considered.</p>	<b>CM</b> <b>MA</b>
<p><b>28/17 Parking in Lawrence Avenue</b> Cllrs discussed this problem, which appears to have notably increased since the changes made to parking in the Stanstead Abbots Car Park, the problem is also exacerbated by cars which are being driven too fast. It was agreed that Cllrs would investigate the situation for discussion at the next meeting. Concerned residents are asked to e-mail or speak to a Councillor so that their views can be considered.</p>	<b>all</b>
<p><b>29/17 Planning Applications:</b> None</p> <p><b>Decisions</b> 3/17/0543/HH Conversion of car port to habitable space beneath existing first floor side extension and alterations to fenestration. 71 St Margarets Road Stanstead Abbots Ware Hertfordshire SG12 8ER <b>Granted</b></p> <p><b>Neighbourhood Plan update – next meeting on 25<sup>th</sup> May</b> Questionnaires have been distributed and can be returned at the Chemist Questionnaires returned to date are being collated.</p>	<b>CM</b>
<p><b>30/17 Repairs - Fence opposite 42 Hoddesdon Road</b> 1. This fence is the responsibility of Hertfordshire Highways</p>	
<p><b>31/17 Burger Van</b> – this is considered to be an eyesore, and has been clamped for security, but it is licenced so is entitled to be there. Paul Dean East Herts enforcement officer to be asked to find out from licence holder what their plans are for future.</p>	<b>CM</b>
<p><b>32/17 items for the next scheduled meeting of the parish council on 18<sup>th</sup> July at 7.30pm – Lawrence Avenue parking. Agenda items to be forwarded to the Clerk no later than 10th July 2017</b></p>	

Signed..... Date.....  
Nigel Copping, Chairman