

# Stanstead St Margaret's Parish Council

Stansteadstmargaretsparishcouncil.org.uk

## Minutes of the meeting held at 7.30pm In the Nigel Copping Community Hall on

13<sup>th</sup> March 2018

	Action																				
<p><b>Councillors present</b> Nigel Copping – Chair Roger Chapman Martin Robinson Clare Maynard Nick Cox</p> <p>Mike Allen - East Herts</p>																					
<b>114/17/18 Public Forum</b> – There were no members of the public present																					
<p><b>115/17/18 Apologies</b> – June Robinson Cathal Brennan</p>																					
<p><b>116/17/18 Declaration of Interest</b> Nigel Copping is a Trustee of St Margaretsbury Trust.</p>																					
<b>117/17/18 The Minutes of the meeting of Stanstead St Margaret's Parish Council on 6<sup>th</sup> February 2018</b> were confirmed as a record of the meeting.																					
<p><b>118/17/18 Financial and budget</b></p> <ol style="list-style-type: none"> <li>The bank reconciliations were reviewed</li> <li>Payments were agreed – see list of payments</li> </ol> <table> <tr> <td>13/03/2018</td> <td>Dual 2</td> <td>43.20</td> <td>invoice 0045 - March</td> </tr> <tr> <td>13/03/2018</td> <td>HMRC - PAYE and NI</td> <td>232.00</td> <td>HMRC - Jan, Feb, March 2018</td> </tr> <tr> <td>13/03/2018</td> <td>HCC Pension</td> <td>359.69</td> <td>HCC Pension - Jan, Feb, March 2018</td> </tr> <tr> <td>13/03/2018</td> <td>Staff Salary</td> <td>928.07</td> <td>Staff Salary - Jan, Feb, March 2018</td> </tr> <tr> <td>13/03/2018</td> <td>Mileage and office</td> <td>125.34</td> <td>mileage, stationary and post 2017-2018</td> </tr> </table> <ol style="list-style-type: none"> <li>Appointment of internal Auditor – Mrs Jane Cassidy to be asked if she will undertake this.</li> </ol>	13/03/2018	Dual 2	43.20	invoice 0045 - March	13/03/2018	HMRC - PAYE and NI	232.00	HMRC - Jan, Feb, March 2018	13/03/2018	HCC Pension	359.69	HCC Pension - Jan, Feb, March 2018	13/03/2018	Staff Salary	928.07	Staff Salary - Jan, Feb, March 2018	13/03/2018	Mileage and office	125.34	mileage, stationary and post 2017-2018	JF
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<p><b>119/17/18 New Data Protection Legislation</b> Lawrence Maynard to be asked about new e mail addresses for all PC members</p>	CM																				
<p><b>120/17/18 Report from District Councillor</b> <b>Cllr Mike Allen</b> – There has been concern amongst local residents about a recent stabbing incident, the Police believe that this is an isolated event and Stanstead St Margarets continues to be a very safe place to live. Cllrs are working to find a solution to problem parking in Lawrence Ave, with a possible new safety zone around the corner. East Herts have grant money available, but this may not continue as there is pressure on grants and grant money for local projects. Bus lane – Ware Road B1170 – no need for bus lane as no buses for 2 years. Cllr Allen will enquire about this.</p>																					
<p><b>121/17/18 Planning</b> <b>Planning applications can be viewed on the East Herts District Council website at:</b> <a href="https://publicaccess.eastherts.gov.uk">https://publicaccess.eastherts.gov.uk</a> <b>Please enter the application reference and Search.</b></p> <p><b>Applications</b> <b>3/18/0345/HH:</b> Single storey extension to existing garage. AT: 1 St Margaretsbury House St Margaretsbury Stanstead Abbots Ware Hertfordshire, <b>by 21<sup>st</sup> March</b></p> <p><b>Decisions</b> <b>None</b></p>																					

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<p><b>122/17/18 Neighbourhood Plan(NP)</b> It was agreed that the cost of the plan needs to be kept under control. There was a discussion about the cost of the consultant and a survey of the community. The survey is needed to find out what is important to residents and to inform the policy. The NP is a 2-year Project and Cllrs would like to know the cost per month of the consultant. A meeting with the consultant has been arranged on the 28<sup>th</sup> March to discuss these matters.</p>	
<p><b>123/17/18 Update on the Rattys Lane Incinerator application.</b> There has been a rumour that Viola were considering withdrawing from the project, but it is now clear that they have not done this. The development has been called in by the Secretary of state Sajiv Javid. There is a meeting with the Planning inspector, Cllr Nick Cox is to speak on pollution issues as St Margarets PC representative. St Margarets PC have received thanks from the Mayor of Broxbourne for the leaflets they had printed and distributed. Lee Valley Growers association are likely to employ a QC to represent them. St Margarets Cllrs would like to thank Cllr Cox for all his work on this.</p>	
<p><b>124/17/18 Update the Quarry application</b> The consultation has now closed and there have been a lot of objections to the Quarry. It will take time for these to be assessed.</p>	
<p><b>125/17/18 Training</b> Information about training has been circulated to all Cllrs. It is noted that much of the training takes place at Kimpton which is not very convenient. It was agreed to request that James Parker from Bishops Stortford Town Council give the same presentation that he is giving at Kimpton on the 16<sup>th</sup> May at an event to be arranged in the Nigel Copping hall. Cllr Mike Allen agreed to ask Mr Parker.</p>	<b>MA</b>
<p><b>126/17/18 St Margaretsbury Trust car park update</b> Planning application and Car Park – the Trustees held a meeting to discuss the plans, attended by Cllr Brenan. Cllrs are concerned that there is no ongoing income or benefit to the Trust who are giving away the use of their land. The parking to be created is not in the place that the Trust would want it. It was suggested that a rent should be charged that could be put towards the Trust or Club finances. Further questions to be asked at the Next St Margaretsbury Trustees meeting.</p>	
<p><b>127/17/18 Councillor Responsibilities</b> - are to be agreed at the Annual meeting on the 8<sup>th</sup> May</p>	
<p><b>128/17/18 End of First World War Beacon Event</b> There is to be a church service at one of the churches, but the location of the beacon is not yet decided.</p>	
<p><b>129/17/18</b> To suggest items for the agenda for the Annual meeting of the Parish Council to be held on <b>8th May at 7.30 in The Nigel Copping Hal</b> All agenda items to be forwarded to the Clerk <b>no later than 1st May.</b></p>	

Signed..... Date.....  
Nigel Copping, Chairman