

Stanstead St Margaret's Parish Council

Stansteadstmargaretsparishcouncil.org.uk

**Minutes of the meeting held at 7.30pm
In the Nigel Copping Community Hall on**

24th April 2018

	Action
<p>Councillors present Nigel Copping – Chair Roger Chapman Martin Robinson Clare Maynard Nick Cox Cathal Brennan June Robinson</p>	
<p>1/18 Public Forum – There were no members of the public present</p>	
<p>2/18 Apologies – None - Cllrs are pleased to see the return of Cllr June Robinson. Cllr Mike Allen, East Herts Council – report from district councillor not available.</p>	
<p>3/18 Declaration of Interest Nigel Copping is a Trustee of St Margaretsbury Trust.</p>	
<p>4/18 The Minutes of the meeting of Stanstead St Margaret's Parish Council on 13 March 2018 were confirmed as a record of the meeting.</p>	
<p>5/18 Financial and budget</p> <ol style="list-style-type: none"> 1. No Payments have been made this month 2. Appointment of internal Auditor – Mrs Jane Cassidy has agreed to undertake this. 3. It was resolved to increase the Clerks salary in line with the National Joint Council pay agreement for 2018-19 from 1st April 2018. 	
<p>6/18 New Data Protection Legislation – Privacy notices and social media policy using the SLCC templates have been developed</p> <ol style="list-style-type: none"> 1. Privacy Notice - agreed 2. Privacy impact assessment - agreed 3. Privacy impact assessment form - agreed 4. Neighbourhood Plan contact Privacy notice - agreed 5. E mail contact Privacy notice – agreed 6. New Councillor contact Privacy notice – agreed 7. Social Media Policy - agreed 	
<p>7/18 St Margaret's Parish Council Facebook, Website and E mail It was agreed that all councillors will set up a dedicated e mail address to be used solely for Parish Council business using the format roger.stmargaretspc@yahoo.co.uk Privacy notices to be placed on Website and Facebook pages. Cllr Maynard has set up a new Stanstead St Margarets Facebook page to enable the page to be moderated and to reflect the views of the Parish Council. St Margarets Social Media Policy has been agreed.</p>	
<p>8/18 Planning Planning applications can be viewed on the East Herts District Council website at: https://publicaccess.eastherts.gov.uk Please enter the application reference and Search.</p> <p>Applications 3/18/0804/HH: First floor front extension AT: 3 Heron Drive Stanstead Abbots Ware Hertfordshire SG12 8TU, by 10th May</p> <p>Decisions 3/18/0345/HH: Single storey extension to existing garage. AT: 1 St Margaretsbury House St Margaretsbury Stanstead Abbots Ware Hertfordshire, Refused</p>	

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<p>9/18 Neighbourhood Plan(NP) This is going well – the NP group are to have a Sunday walkabout in Hailleybury after which they will have completed their tour of the plan area. Cllr Maynard is setting up a Website and they are undertaking an ecological map survey</p>	CM
<p>10/18 Update on the Rattys Lane Incinerator application. Nazeing Parish Council wish to employ a visual impact consultant at a cost of £20,000 and are asking for contributions to the cost of this from other Parish Councils. Cllrs considered this, they consider that if the Incinerator project goes ahead it will have a big impact on St Margarets residents, visually it will dominate the landscape and there will be an increase in traffic. Cllrs consider this to be a very important issue and are sympathetic. It was agreed to invite a representative from Nazeing to speak at the next meeting on the 8th May.</p>	
<p>11/18 Update the Quarry application The consultation has now closed and there have been a lot of objections to the Quarry. It will take time for these to be assessed.</p>	
<p>12/18 Training Information about training has been circulated to all Cllrs. It is noted that much of the HAPTC training takes place at Kimpton which is not very convenient. It was agreed to request that James Parker from Bishops Stortford Town Council give the same presentation about Neighbourhood plans that he is giving at Kimpton on the 16th May, at an event to be arranged in the Nigel Copping hall. Cllr Mike Allen agreed to ask Mr Parker.</p>	MA/JF
<p>126/17/18 St Margaretsbury Trust car park update They need to re submit the planning application The Trustees held a meeting to discuss the plans, attended by Cllr Brenan. Cllrs are concerned that there is no ongoing income or benefit to the Trust who are giving away the use of their land. The parking to be created is not in the place that the Trust would want it. It was suggested that a rent should be charged that could be put towards the Trust or Club finances. Further questions to be asked at the Next St Margaretsbury Trustees meeting.</p>	CB/NC
<p>13/18 End of First World War Beacon Event Meeting with Mr Buxton who confirmed that the Beacon will be on his land. it has been confirmed that the vicar will do a service, and in line with other churches nationally there will be bell ringing in 3 local churches. NB volunteer bell ringers are needed.</p>	
<p>14/18 CCTV The CCTV on Stanstead Abbots High St has now been installed but is not currently recording or able to send information to the Herts CCTV partnership in Stevenage. There are ongoing discussions with the Diocese of St Albans about attaching a cable to the chimney adjoining the Stanstead Abbots Village hall.</p>	
<p>15/18 Defibrillator A defibrillator has been installed In the Red phone box on the High St. To access this first Dial 99 to get the code, then follow the instructions given. Training (open to all) has taken place which Cllr Maynard attended prior to the meeting tonight.</p>	
<p>16/18 To suggest items for the agenda for the Annual meeting of the Parish Council to be held on 8th May at 7.30 in The Nigel Copping Hall All agenda items to be forwarded to the Clerk no later than 28th April. Post office address St Margarets, Flooding issue at bus stop – blocked drain, highways ?</p>	

Signed..... Date.....
Nigel Copping, Chairman