

Stanstead St Margaret's Parish Council

Stansteadstmargaretsparishcouncil.org.uk

Minutes of the meeting held at 7.30pm In the Nigel Copping Community Hall on

6th February 2018

	Action
<p>Councillors present Nigel Copping – Chair Roger Chapman Clare Maynard Cathal Brennan Nick Cox</p>	
<p>99/17/18 Public Forum – There were no members of the public present</p>	
<p>100/17/18 Apologies – June Robinson – in hospital Martin Robinson Mike Allen - East Herts</p>	
<p>101/17/18 Declaration of Interest Nigel Copping is a Trustee of St Margaretsbury Trust.</p>	
<p>102/17/18 The Minutes of the meeting of Stanstead St Margaret's Parish Council on 9th January 2018 were confirmed as a record of the meeting.</p>	
<p>103/17/18 Financial and budget</p> <ol style="list-style-type: none"> 1. The bank reconciliations – the bank statement for January has not yet been received 2. it was resolved to pay the cost of the incinerator leaflets 3. Payments were agreed Printing costs for the Incinerator leaflets ACP printing £123.55 4. Appointment of internal Auditor – A local auditor is to be asked if she will undertake the Audit. 	
<p>104/17/18 New Data Protection Legislation Cllrs are aware that there are changes to Data Protection legislation in May 2018, and the PC needs to appoint a Data Protection Officer and ensure that it is compliant but note there is currently no consensus about who should perform this role and what needs to be done. They await further guidance from HAPTC.</p>	
<p>105/17/18 Reviews</p> <ol style="list-style-type: none"> 1. Asset Register – Reviewed and accepted 2. Standing Orders – Reviewed and accepted 3. Financial Regs – updated to take account of on line banking 4. Risk Assessment – Reviewed and accepted 	
<p>106/17/18 Planning Applications:</p> <p>Decisions:3/17/2743/HH: Single storey side/rear extension AT: 66 Hoddesdon Road Stanstead Abbots Ware Hertfordshire SG12 8EQ – Granted 3/17/2686/HH: Single storey rear conservatory AT: 53 Lawrence Avenue Stanstead Abbots Ware Hertfordshire SG12 8TY – Permission not needed.</p>	
<p>107/17/18 Neighbourhood Plan – the minutes of the last meeting of the neighbourhood plan group on the 6th December have been circulated. It was Resolved that Stanstead St Margarets Parish Council would be part of a joint Neighbourhood Plan with Stanstead Abbots Parish Council and an area of Great Amwell Parish. It was resolved to contribute to the cost of the Neighbourhood Plan and consultant Jacqueline Veeter, on the understanding that grant applications will be made to cover the majority of the costs incurred.</p>	

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<p>1. The Neighbourhood Plan group have formed a Management committee, and a communication subgroup</p> <p>2. Financial matters – the NP plan consultant fee needs to be paid. It was noted that her costs of £2500.00 to date cannot be funded by grants.</p>	
<p>108/17/18 Update on the Rattys Lane Incinerator application. Thanks, have been received from Residents. St Margarets PC paid for 6500 copies printed and hand delivered to households in the district. The application has now been called in by Sajid Jarvid the Secretary of State for communities and Local Government and a Public Enquiry is to be held.</p>	
<p>109/17/18 The Quarry Cllrs are aware of the Facebook campaign and growing local opposition to the proposed Briggens estate quarry and expressed their support. A letter objecting to the plan to be sent.</p>	JF
<p>110/17/18 St Margaretsbury Trust update Planning application and Car Park – no further information available There is a Trustee meeting on the 7.2.18, Cllr Copping will attend.</p>	
<p>111/17/18 Parish Meeting There was a short discussion about the format of the Parish meeting, which will be held on the 8th May prior to the Annual meeting of the Council. Councillors will attend the SAPC Parish Meeting on the 10th May.</p>	
<p>112/17/18 End of First World War Beacon Event There is to be a church service at one of the churches, Venue to be confirmed, and bells will be rung. It has been suggested that the beacon be located at the church. Cllr Maynard will report back to the next meeting.</p>	
<p>113/17/18 To suggest items for the agenda for the next meeting of the Parish Council to be held on 13th March at 7.30 in The Nigel Copping Hall. All agenda items to be forwarded to the Clerk no later than 3rd March.</p>	

Signed..... Date.....
Nigel Copping, Chairman